

Contract Summary for BOCC – Please don't post online

Entity/Contracted Business: North Central Accountable Community of Health dba Thriving Together NCW

Contract Number: MOU

Payment Terms: \$42,680

Effective Date: Effective on the date of signing

Termination Date: 06/30/2024

Description: Thriving Together is a community partner whose mission is to advance whole-person health and health equity in North Central Washington. Renew is accepting the funds as the fiscal agent on behalf of the Moses Lake Community Coalition (MLCC).

MLCC's goal is to expand current programs and strategies to address substance abuse prevention while increasing community representation across socio-economic classes and demographics, including impacted youth and families. The projected budget includes Grant Administration, coalition function support, workshops, media campaigns and training.

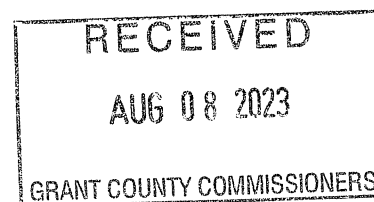
Confidential? No

Original Needed? No

All parties
will DocuSign
this agreement.

Thanks!

Dell Approval:	8/7/2023	Linze
PAO Approval:	8/7/2023	
Sent By:	Linze Greenwalt	



August 7, 2023

Board of Grant County Commissioners
PO Box 37
Ephrata, WA 98823

Re: Signature for MOU

Dear Board of County Commissioners:

Please see the attached MOU for review and approval.

Contractor: North Central Accountable Community of Health dba Thriving Together NCW

Term of Contract: Agreement End Date – 6/30/24

Payment Amount: \$42,680

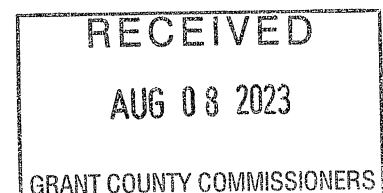
Purpose: MOU accepting funds as the fiscal agent for Moses Lake Community Coalition

I am requesting permission to Docu-Sign electronically with North Central Accountable Community of Health.

Thank you for your consideration.



Dell Anderson, M.Ed, LMHC
Executive Director
Ext. 5472



Memorandum of Understanding
between
Grant County DBA Renew
and
North Central Accountable Community of Health DBA Thriving Together NCW

I. Purpose

This MOU is an agreement between **North Central Accountable Community of Health DBA Thriving Together NCW** (from this point on referred to as “the agency”) and **Grant County DBA Renew** (from this point on referred to as “the partner organization”).

The mission of Thriving Together NCW is to advance whole-person health and health equity in North Central Washington by unifying stakeholders, supporting collaboration, and driving systemic change, with particular attention to the social determinants of health.

In 2023, Renew submitted a cross-sector collaborations application on behalf of the *Moses Lake Community Coalition*. Thriving Together NCW is committed to supporting the work of the Moses Lake Community Coalition to advance our mutual goals. This MOU outlines expectations of this agreement, including roles and responsibilities of each party, in order to ensure a successful partnership and positive impacts.

II. Term of the Memorandum

This Memorandum shall be effective on the date of signing and shall continue through 6/30/2024. This term may be extended by mutual written agreement of the parties.

III. Responsibilities of the Partner Organization

For this Memorandum of Understanding, the partner organization is considered the lead organization for the attached scope(s) of work (*Exhibit A*). The partner organization is responsible for submission and completion of all below deliverables.

Deliverables

- A. Engaging in informal check-ins with the agency staff (in-person or virtual zoom). These check-ins will serve as status updates allowing for dialogue about successes, challenges, and needed support.
 - a. The agency staff will reach out to schedule these meetings, which are likely to occur on a *quarterly* basis.
 - b. These meetings may include other organizations funded by the agency that are connected to the work.

- B. Submitting a brief written progress report *semi-annually* reflecting on successes and challenges using a template created by the agency. These will generally be due:
- a. On the 15th day of the month after the first six months of work, and every six months thereafter. The exact date of this first report will be specified by the agency.

In the collaborative spirit of being a regional partner of the agency, participating and engaging in the following is highly encouraged:

- Your local Coalition for Health Improvement meetings.
- Agency partner spotlights (e.g. blog posts, newsletter feature, social media, etc) designed to highlight efforts across our region.
- Agency conversations and planning activities to shape a broadly shared long-term vision for the region.
- Activities organized and led by the agency to continuously learn and improve collective efforts in the region.

IV. Responsibilities of the Agency

- A. Provide funding to the organization up to a maximum of \$42,680. Payments will be issued in quarterly installments, starting with an up-front payment.
- a. The first \$10,670 (25%) is payable within 60 days of receipt of the signed MOU and registration within the agency's payment system.
 - b. An additional payment of \$10,670 (25% of total award) will be issued within 60 days after a satisfactory quarterly check-in.
 - c. Additional payments of \$10,670 (25% of total award) will be issued within 60 days of subsequent status updates (e.g. submission and review of semi-annual narrative reports and check-in).
- B. Develop and release a semi-annual reporting template for the organization to use in completing narrative progress reports due to the agency. The template will include but is not limited to:
- a. Milestones achieved and successes
 - b. Project specific metrics and outcomes
 - c. Barriers encountered and challenges
 - d. Lessons learned and next steps
 - e. Description of how funds were utilized
- C. Schedule quarterly status update meetings.
- D. Offer support, as requested by partner organization, to promote project's success and sustainability.
- a. This could include technical assistance with tracking of project data and outcomes, increasing awareness and marketing of the project, or sponsoring discrete rapid-cycle evaluations.

V. Confidential Information and Restrictions on Use

A Party receiving Confidential Information from the other Party (the “Receiving Party”) shall not: (a) use the Confidential Information of the Party making the disclosure (the “Disclosing Party”), except as necessary to perform its obligations or exercise its rights under this MOU ; or (b) disclose or otherwise allow access to the Confidential Information of the Disclosing Party to a third party, except as permitted in this Section. The Receiving Party shall protect the Confidential Information of the Disclosing Party with at least the same level of care as it protects its own Confidential Information of similar nature, but not less than a reasonable level of care. Each party is required to identify what information is deemed confidential and notify the other party.

VI. Records Retention

Each party shall retain all records (“Records”) relating to its activities related to the project for a period of not less than six years, or as otherwise required by applicable law and regulations. The Records shall be sufficient to support confirmation that all information and data submitted to the agency is accurate and complete.

VII. Representations and Warranties

Each party represents and warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded in any Washington State or Federal department or agency from participating in transactions (debarred). The partner organization must immediately notify the agency if, during the term of this MOU, partner organization becomes debarred.

Each party represents and warrants that it has all requisite corporate power and authority to execute and deliver this agreement and to consummate the transactions contemplated herein, and to perform its obligations in accordance with the terms of this MOU.

In the event of substantive change in the legal status, organizational structure, or fiscal reporting responsibility of the parties to this Memorandum, the parties agree to notify one another of the change. The parties shall provide notice as soon as practicable but no later than 30 days after such a change takes effect.

VIII. Miscellaneous

Independent Contractor. The agency and the partner organization understand and agree that they intend to act and perform their respective obligations under this MOU as independent contractors and that neither is an employee, partner, or joint venture of the other.

Required Insurance. Each Party shall, at its own cost and expense, have in effect insurance coverage of such amounts and types usually maintained by entities such as the Parties, including but not limited to comprehensive general liability insurance, workers compensation, and errors and omissions coverage.

IX. Costs

Unless otherwise specified within this Memorandum, any and all expenses incurred by the participants of this collaborative project are the responsibility of the participant.

X. Dispute Resolution

The parties will use their best, good faith efforts to cooperatively resolve disputes and problems that arise in connection with this MOU. The parties will attempt to resolve their dispute first through an informal dispute resolution process. One party will send a notice to the other party containing a detailed description of the issue under dispute, the good faith basis for the dispute, and a proposed resolution. Within fifteen days of receiving the notice, the disputing parties will meet at a mutually agreeable location or will hold a conference call to attempt to resolve the dispute. Both parties will continue without delay to carry out their respective responsibilities under this MOU while attempting to resolve any dispute.

XI. Amendment of the Memorandum

This Memorandum may be amended at any time by mutual written agreement of the parties.

XII. Termination of the Memorandum

Either party may terminate this Memorandum upon 30 days' prior written notification to the other party.

XIII. Entire Agreement

This Memorandum represents all the terms and conditions agreed upon by the parties. No other understandings or representations, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind any of the parties hereto.

XIV. Conformance

If any provision of this Memorandum violates any statute or rule of law of the State of Washington, it is considered modified to conform to that statute or rule of law.

XV. Approval

This Memorandum of Understanding is executed by the persons signing below, who warrant that they have the authority to execute it.

Rob Jones, Chair
Grant County Board of County Commissioners
PO Box 37, Ephrata, WA 98823
(509) 754-2011
commissioners@grantcountywa.gov

Date

Matt Paluch, Chair
Moses Lake Community Coalition
(509) 707-3012
mattpaluch@gmail.com

Date

John Schapman, Executive Director
North Central Accountable Community of Health
DBA Thriving Together NCW
801 Eastmont Ave. Ste C, East Wenatchee, WA 98802
(509) 293-8596
john@thrivingncw.org

Date

Exhibit A - Scope of work

Purpose/Goal

The purpose of Thriving Together NCW's funding is to support cross-sector collaborations and integrated partnerships that promote coordinated whole system responses to whole person health needs. These funds are designed to promote intentional cooperation and integration efforts that help organizations synchronize activities and enhance each other's capacity for the mutual benefit of programs and clients.

Program/Project Description

Moses Lake Community Coalition received funding to expand current programs and strategies to address substance abuse prevention while increasing community representation across socio-economic classes and demographics, including impacted youth and families.

Timeline

This funding will support efforts starting in July 2023 through June 30, 2024.

Milestones and metrics

- Coalition Function Support
 - Town Hall: # of partners/organizations and # of attendees
 - Key Leader Event: Collaborators and # of attendees
 - Recruitment: # of new members and new partners (demonstrate increased community representation)
- PAX Tools Workshops: # of trainings and attendees
- Media Awareness Campaigns: Strategy and reach for each campaign and number of relationships built with local dispensaries.
- Training & Capacity Building: Description of each training held and # of attendees (and correlating organization)

Projected Budget

Expense Type	Projected Amount	Brief Description
Grant Administration	\$4,268	Administrative costs for Fiscal Agent (10% of total grant)
Coalition Function Support	\$15,312	Outreach materials, annual memberships, website development, guest presentations, storage, rental space
PAX Tools Workshops	\$2,000	Supplies for workshop attendees
Media Awareness Campaigns	\$7,300	Talk. They Hear You, Washington Friends for Life, You Can, Starts With One, Secure Your Cannabis, Fentanyl Awareness Day, locking medication bags to community members
Training & Capacity Building	\$13,800	Supporting youth leadership training, community projects, participation in Spring youth forum, Parent Prevention presentations, Hope Squad, participation in WA Prevention Summit, Coalition Institute, Montana Summer Institute, 3 community education workshops/events
TOTAL	\$42,680	

Deliverables

Standard deliverables are specified in the Memorandum of Agreement under the *Responsibilities of Partner Organization* section.